

Quotation Request //

US Government Printing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:347-312

Quotations are Due By:

(Eastern Time)10:00 AM on 10/31/2008

Submit Fax Quotes to:00000000

Contractors must provide mandatory taxpayer information before GPO makes payment.

Please see special notice on <http://contractorconnect.gpo.gov/>.

TITLE: What You Should Know About Your Retirement Plan (Spanish)

QUANTITY: 25000 saddle stitched pamphlets. PLUS 50 QARC SAMPLES.

RESTRICTION ON LOCATION OF PRODUCTION FACILITIES: All production facilities used in the manufacture of the product(s) ordered under this contract must be located within a (65-mile) radius of zero milestone, Washington, D.C.

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <http://www.gpo.gov/printforms/pdf/contractdisputes.pdf>. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

TRIM SIZE: 8-1/2 x 11"

PAGES: 48 pages plus covers

SCHEDULE:

Furnished Material will be available for pickup by 10/31/2008

Deliver complete (to arrive at destination) by 11/21/2008

F.O.B. destination

QUALITY LEVEL: 2 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

DESCRIPTION:

Covers 1 and 4 print a bleed all sides background built out of process colors plus 4-color process illustrations on Cover 1; type/line matter with reversing out to appear white on Cover 1. Cover 2 prints type/line matter. Cover 3 is blank. After printing, coat the entire surface of Covers 1 thru 4 with a clear, non-yellowing gloss aqueous coating.

Text is circle folio pages 1 through 48 with circle folio 1 prints full coverage (halftone) circle folio pages 2, 47, and 48 are blank. Text prints line matter which is pms 540 and black line matter throughout.

MATERIAL FURNISHED: For Covers: One CD-ROM generated on a Macintosh system 9/10, using Freehand 7.0, Photoshop 5.5. Files are furnished in Native Format with all fonts included on the disk.

For Text: One CD-ROM generated on an IBM compatible, using Pagemaker 7.0. Files are furnished in Native Format.

One set of color lasers for use as visuals.

Prior to image processing, the contractor is responsible for checking files contained on the furnished media to ensure that such features as bleeds, register marks and correct file output selection have been provided for so as to correctly generate output for publishing. The contractor must supply necessary trapping. The

contractor must generate output on a high resolution image processor.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order

Text: JCP Code* A60, Offset Book, Basis Size 25 X 38" Basis Weight 80lbs

Cover: JCP Code* L10, Litho Coated Cover, White , Basis Size 20 X 26" Basis Weight 80lbs

Note: All text paper used in each copy must be of a uniform shade.

COLOR OF INK:

Covers: 4-color process to match the OK'd Press Sheets.

Text: Black and PMS 540 to match the OK'D Press Sheets.

PRINT PAGE: Head to Head

MARGINS: Follow Copy Sample.

Uncommon bleeds on covers.

PROOFS:

One set of digital one-piece composite laminated color proofs on the actual production stock (Kodak Approval, Screen TrueRite, Dupont Thermal Waterproof, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 dpi. At contractor's option, a film-based composite laminated color proof on the actual production stock may be submitted provided direct to plate is used to produce the final product. The make and model number of the proofing system utilized shall be furnished with the proofs.

These proofs must have all elements in press configuration and must indicate margins. Proofs will be used for color match on press and must show dot structure. Inkjet, photographic, and overlay proofs are not acceptable. The proofs must contain color control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as Brunner, GATF, GRETAG, or RIT) must show areas consisting of minimum 3/16" x 3/16" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

Send proofs together with the furnished media (copy/electronic files) directly to: Department of Labor, 200 Constitution Ave., NW, Room C0049, Attn: Joan Presbury (202) 693-7173, Washington, DC 20210.

Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. Proofs will be withheld not more than 2 workdays from receipt in the department to when they are made available for pickup at the department.

PRESS SHEET INSPECTION: Call (202) 512-1162, between the hours of 8:00 a.m. and 2:00 p.m., prevailing eastern time, with 2 workdays notice.

Press sheets will be inspected at the contractor's plant for quality conformance. Note: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

Press sheets must contain one color bar for each color placed parallel to the proofer's ink rollers. The control bars must show areas consisting of 3/16 x 3/16" minimum solid color patches; tint patches of 25, 50, 75%; dot gain scale (GATF, BRUNNER, or GRETAG); and gray balance patches for process color, repeated across the entire press sheet. The density must be constant across the full width of the sheet with deviations not to exceed plus or minus 5%. For viewing of the press sheets, the contractor must provide a densitometer and controlled lighting using overhead viewing lights with 5000 degree Kelvin lumination.

NOTE: Covers must be printed on a press capable of printing four colors in a single pass through the press (minimum four printing units).

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".

BINDING:

Saddle stitch in 2 places on 11 inch side.

Trim 3 sides.

Paper Covers: Wrap around. Trim flush, Stitched on, Grain must run parallel to spine.

PACKING:

Shrink film wrap in quantities of 25.

Pack 125 per shipping container.

DISTRIBUTION:

Deliver 24,900 copies (includes 200 Departmental Random Blue Label copies) to: Iron Mountain, 7726 Southern Drive, Attn: Patty Tillery, (703) 644-3500, Springfield, VA 22150.

Deliver 100 copies and GFM to: Department of Labor, 200 Constitution Avenue, NW, Room N5623, Attn: Karen Silberberg(202) 693-8667, Washington, DC 20210.

QUALITY ASSURANCE RANDOM COPIES: The contractor will be required to a certificate furnished by GPO certifying that the copies were selected as directed. Business Reply Mail labels will be furnished for mailing the copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket, and Purchase Order Numbers, must be furnished with billing as evidence of mailing

QUALITY ASSURANCE STANDARDS: The following standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level 1.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified standards to correspond with each required attribute as follows:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	OK'd Press Sheets/electronic media furnished
P-10. Process Color Match	OK'd Press Sheets/electronic media furnished